



Athletic & Events Center – Rental Application

Applicant Information:

Name: _____ Date of Application: _____

Address: _____ City: _____ State: _____ Zip: _____

Name of Organization: _____ ICLI Member: YES / NO

Cell Phone: _____ Alternate Phone: _____

Email Address: _____

Contact Person for Date of Event(s): _____ Phone Number: _____

Usage Information:

1) Date of Event: _____	Start Time: _____	End Time: _____	Rental Duration: _____
2) Date of Event: _____	Start Time: _____	End Time: _____	Rental Duration: _____
3) Date of Event: _____	Start Time: _____	End Time: _____	Rental Duration: _____
4) Date of Event: _____	Start Time: _____	End Time: _____	Rental Duration: _____

Type of sport(s) to be played: _____

Number of Players attending: _____ (**Maximum 12 Players**)*All players noted must sign a Waiver Form (Please see Pg. 2)

Are Players and Attendees from the ICLI community: YES / NO

If No, please specify the masjid/community or organization they are from: _____

Will ICLI’s Sports Equipment be utilized: NO / YES (Volleyball Eqp, Volleyball, Basketball) Please specify: _____

Will this event be publicly advertised: YES* / NO *If Yes, please attach a copy of the advertisement. Must be approved by ICLI Management prior to release.

Will Attendees be charged a fee: YES* / NO * If Yes, How much & why? _____

Athletic and Events Center Rental Rates:

- \$90 Per Hour (Weekends & Federal Holidays after 9 A.M.)
- \$75 Per Hour (Weekends & Federal Holidays before 9 A.M.)
- \$75 Per Hour (Weekdays after 3 P.M.)
- \$65 Per Hour (Weekdays before 3 P.M.)
- \$10 Per Additional Player (Maximum 12 Players)

*10% discount will be applied to reservations over 25 hours

Complete & Sign 2nd Page

Applicant Signature: _____ Date: _____

Address

835 Brush Hollow Road, Westbury, NY 11590

Phone

516-333-3495

Website

www.icliny.org



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Rules and Regulations – Please Initial All Items

- 1) All players need to sign in the Sheet kept in the Athletic Center.
- 2) All Players (from page 1) are required to sign a waiver form or have a guardian sign for ages below 18 (Please see Waiver Application). Waiver forms must be completed and submitted to the office prior to the event.
- 2) There will be no gaming allowed during the published Salah times. Salah and Adhan times are set by the ICLI Administration and cannot be altered.
- 3) Responsibility for and care of the players and attendees (under age 18) attending and playing in the event(s) lies solely with the parents, guardian and/or applicant.
- 4) Applicant is responsible for informing, requesting and enforcing a modest dress code to be held at ICLI at all times.
- 5) Any form of Music is prohibited within any part of ICLI property, at all times.
- 6) Applicant is responsible for all personal and/or property damage done to ICLI at the dates and times of the event noted by the players and/or attendees within the Athletic & Events Center of ICLI.
- 7) All usage of the Athletic & Events Center must be completed and vacated no later than 11 P.M All days.
- 8) No Food and/or Drinks are allowed to be eaten or served within the Athletic & Events Center, except for only bottled and capped beverages.
- 9) Verbal and non-verbal language and behavior not aligned with Islamic teachings will not be tolerated. ICLI management holds the right to refuse the continued usage or allow cancellation of rental agreement if such behavior is identified.
- 10) Applicant understands that the facility is under security video surveillance at all times.
- 11) Applicant agrees to comply with the check-in / closing procedure of the Athletic & Events Center as outlined on the following page, when checking in & securing the facility.
- 12) Applicant, players and/or attendees are not allowed to alter the structure of any ICLI room and/or Athletic & Events Center, nor tape any signs without prior written authorization as noted on this application or thereafter.

Agreement:

I have read and will comply with the above rules & regulations for the use of the Athletic & Events Center

Applicant (Print & Sign): _____ / _____ Date: _____ Initial Page 3 →

FOR OFFICE USE ONLY:

Application received by: _____ Date: _____

Executive Committee approval: Yes / NO By Whom: _____

Payment Made (Yes/No) Amount: _____ Circle: Check# _____ Cash R#: _____ CC Payment

Calendar Reservation Noted (Dates, Start & End Times...): _____

Waiver Form(s) Received prior to event: (Yes/No) Special Authorizations: _____

Notes: _____

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Equipment Use

- 1) The applicant is responsible in ensuring the padding for the glass doors is installed during event use.
- 2) All ICLI sporting equipment used by the applicant must be returned in good playing condition after use. (All ICLI sporting equipment must be returned to the Storage Room within the Athletic & Events Center)
- 3) The Applicant is required to make sure all trash is cleaned and disposed of properly, before, during and after use.
- 4) The key to operate the hoops (extend/retract) and (lower/higher) will be at the main office. Please check with the main office to retrieve key. Please sign the key out and return it back to the office at the end of your event.

Check-in/Closing Procedures

Normal Office Hours: (Mon-Sun: 9 a.m. till 4 p.m.)

Check-in:

- 1) Sign-in with the office to obtain access to the Athletic & Events Center.
- 2) Submit all waiver forms to the office.

Check-out:

- 1) Make sure all trash is disposed of properly.
- 2) All ICLI sports equipment is returned to the storage room and secured.
- 3) All lights within the Athletic & Events Center are turned off.
- 4) All exit glass doors are closed and secured.
- 5) Advise the office of check-out. (Check-out must be no later than reserved End Time)

Non-Normal Hours: (Office is closed and/or after Isha time)

Check-in:

- 1) Access to the Athletic & Events Center will be through the basement level of ICLI.
 - a. ICLI Office Staff will keep the basement double glass doors unlocked for entry.
 - b. Sign-in on the designated sign-in sheet – Attach signed Waiver Forms
- 2) Access to the storage room will be made available.
 - a. Key for hoop operations will be located above Draper function boxes.

Closing Procedure:

- 1) Make sure all trash is disposed of properly.
- 2) All ICLI sports equipment is returned to the storage room and secured.
 - a. Key for hoop operation to be relocated in marked spot above the Draper function boxes.
- 3) All lights within the Athletic & Events Center are turned off.
- 4) All players & attendees are to exit from the glass doors within the Athletic & Events Center to the outside staircase.
- 5) The Applicant is responsible in making sure all \ glass doors are closed and secured.

All usage of the Athletic & Events Center must be completed and vacated no later than 11 P.M. (Sun – Thursday) and 12 A.M. (Fri – Saturday), unless prior written permission is granted by the Executive Committee of ICLI.

Applicant Initials: _____



WAIVER OF LIABILITY FOR ATHLETIC & EVENTS CENTER/FACILITY USE

I/We hereby understand and acknowledge that the programs and events held by the Islamic Center of Long Island (ICLI) may expose me to many inherent risks, including accidents, injury, or illness.

I/We assume all risk of injuries associated with participation including, but not limited to, falls, contact with other participants, the effects of the weather, including high heat and/or humidity, and all other such risks being known and appreciated by me when using ICLI’s facilities.

I/We hereby acknowledge my responsibility in communicating any physical and psychological concerns that might conflict with participation in any activity.

I/We acknowledge that I am physically fit and mentally capable of performing the physical activity I choose to participate in.

I/We agree to comply with all rules imposed by ICLI regarding the use of the facilities and equipment. I/We agree to conduct myself in a controlled and reasonable manner at all times and refrain from using ICLI facilities in an inappropriate manner.

I/We understand that ICLI is not responsible for property that is lost, stolen or damaged while in, on, or about the premises.

After having read this waiver and knowing these facts, and in consideration of the use of ICLI’s gym/facilities, I agree, for myself and anyone entitled to act on my behalf, to HOLD HARMLESS, WAIVE AND RELEASE ICLI, its officers, agents, employees, organizers, representatives, and successors from any responsibility, liabilities, demands, or claims of any kind arising out of my participation in ICLI’s programs and/or events.

BY MY SIGNATURE I/WE INDICATE THAT I/WE HAVE READ AND UNDERSTAND THIS WAIVER OF LIABILITY. I AM AWARE THAT THIS IS A WAIVER AND A RELEASE OF LIABILITY AND I VOLUNTARILY AGREE TO ITS TERMS.

Participant’s Name (Please Print): _____

Date: _____

Participant’s Signature: _____

In case of emergency, contact: _____

Phone: _____

Parent’s Name if under 18 (Please Print):

I, _____, represent that I have legal capacity and authority to act on behalf of the minor named herein.

Parent/Guardian Signature: _____

Date: _____

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